

**Minutes of Orcop Parish Council Meeting held on
Wednesday 24th September 2014 at Orcop Village Hall**

Present: Vice Chairman Cllr Bob Davies, Cllr Ian Garlick, Cllr Keith Jones, Cllr Richard Watkins, Cllr Doug Sayce

1 Apologies accepted from The Chairman Cllr Ben Price *Thomas*.

In attendance: Kath Greenow – Parish Clerk & 7 parishioners

In the absence of the Chairman the vice chair chaired the meeting

2. Decelerations of interest on agenda items –None declared, Dispensation requests received –None

3. It was **RESOLVED:** to agree and sign the minutes of the Parish Council Meeting 16/07/2014.

3.1 It was **RESOLVED:** to agree and sign the confidential minute of 16/07/2014

It was **RESOLVED:** to agree and sign the minutes of the Extra Ordinary Parish Council meeting 03/09/2014

5. Public forum

Parishioners present at the meeting raised concerns with regard to a number of overgrown roadside hedgerows in the parish, which needed cutting.

A parishioner asked about date for next Neighbourhood Plan meeting.

A parishioner reported that there was Japanese knot weed present in some areas of the parish .

Member of the village hall committee informed the Parish Council that they would be having a social evening on 6th December at 7pm and that ideas for entertainment ideas should be sent to the village hall committee (e.g. local band that might give their services free of charge)

There would be no charge for the evening. Bring your own food; there would also be a bar.

5.1 Ward Cllr report- No ward Councillor present

6. Clerk report on action items

The clerk reported on the land registry of the copy well and that an application to register the land had been sent off to the land registry.

The clerk & lengthsman had undertake a parish walk to look at lengthsman work required in the parish

7. Planning

To note planning permission granted by Herefordshire Council since last meeting – None

Planning applications for comment:

7.1 Planning application

Site: Burhop Farm, Orcop, Hereford Herefordshire

Description: Proposed conversion and extension of two storey barn unit to provide ancillary accommodation

It was **RESOLVED:** to **SUPPORT** the application

7.2 It was **RESOLVED:** to respond to Travellers sites Document- issues and options stage consultation and that the view of the Parish Council was that Orcop Parish was not a sustainable location for travellers sites .

8. Copy well

8.1 It was **RESOLVED:** to set up a Parish Council working group to maintain the copy well area. Working group members were Cllr Ben Thomas, Cllr Ian Garlick.

47

Work required at copy well was to install a caged leaf & debris trap onto the mouth of the pipe leading to fountain Inn, and to install a pipe at Wilkes row area to distribute the water into the stream

8.2 It was **RESOLVED** to agree the Copy well maintenance plan

9. Lengthsman

9.1 It was **RESOLVED**: that the lengthsman continue with the grass & verge cutting of in the parish until for October, and attend to clearing of ditches in the areas discussed subject to suitable funds left in the Lengthsman budget.

10. Highways

10.1 It was **RESOLVED**: that the clerk was to obtain quotes for verge cutting though the parish.

It was **RESOLVED**: that the clerk writes to landowners in the parish concerning overhanging roadside hedges. Cllrs to provide information to the clerk to enable her to write to landowners concerned.

10.2 It was **RESOLVED**: that a meeting needed to take place with Balfour Beatty locality officer for the area to raise highways issues with him that needed attending to. The clerk was asked to attend to this.

11. Finance

11.1 It was **RESOLVED** to note the external auditor's certificate and audit report for the year ended 31st March 2014 and to attend to the external auditor's recommendations.

11.2 It was **RESOLVED** to note the bank balance as £3861.85

11.3 It was **RESOLVED**: to pay

11.3aDC Gardening Services July invoice £120.00 and August invoice £120.00 total due £240.00

11.3bA4 Office Products Ltd £31.97

11.3c Clerks reimbursements – postage £7.75

11.4BACS payment of 2nd instalment of precept 2014/15 Noted as: £3500.00

11.5 BACS payment of final ¼ of lengthsman grant 2013/14 £471.00 **Noted**

11.6 Herefordshire Councils 2015/16 budget consultation Noted

11.7it was **RESOLVED**: that Cllr Davies & Clerk would attend HALC Budget Beater evening on 01/10/2014

11.8It was **RESOLVED**: that the clerk email some date to the finance working group to meet

12. Parish Council Website

12.1 It was **RESOLVED**: to appoint the Clerk as website administrator for Parish website

13. Correspondence

13.1 HALC information Corner – **Noted**

13.2 letter of thanks from St Weonards & district Branch regarding Parish Council donation in support of the Great War Commemorative Exhibition **Noted**

14. To note matters raise for next agenda (no discussion)

Orcop Neighbourhood Plan

Update on overhanging hedgerows in the parish.

17

15. Date of next scheduled Parish Council Meeting noted as Wednesday 19th November 2014

16. It was **RESOLVED** to pass a resolution to exclude the public and press due to confidential employment matters

Sign 
Chairman

Date 19-11-2014